



# ST. VINCENT AND THE GRENADINES COMMUNITY COLLEGE



## Job Opportunity - Lecturer

The SVGCC is seeking to recruit qualified and innovative educators to deliver instruction in the following subject areas for the academic year 2024-2025:

- Business Communication (Adjunct)
- Hospitality Management (Full Time)
- Culinary Arts (Full Time)

### SUMMARY OF DUTIES & RESPONSIBILITIES

- Deliver high standards of teaching and learning to students in accordance with requirements and standards provided by the department and the relevant course syllabus;
- Monitor and assess learners based on industry standards, and in accordance with course and examination requirements;
- Support the coordination, planning and delivery of pastoral and tutorial provision for students.

### QUALIFICATIONS AND EXPERIENCE

Lecturers should have:

- At least a Bachelor's degree in the field being applied for;
- At least two years of relevant experience working or lecturing in that field.

### WHO SHOULD APPLY?

We would love to have you on board if you:

- Are suitably qualified for the position of choice;
- Are passionate, enthusiastic, creative, and committed to excellence;
- Can work independently while being committed to achieving team and organisational goals;
- Are teachable and have a high regard for integrity and accountability;
- Pursue lifelong learning and encourage others to do so.

### APPLICATION PROCESS

1. Gather the following documents as part of your application:
  - Cover Letter
  - A recent Curriculum Vitae
  - Academic Transcripts
  - Copies of academic certificates
2. Submit your application via email to [hr@svgcc.vc](mailto:hr@svgcc.vc), with the subject title – Job Application: Position being applied for. E.g. - Job Application: Lecturer, Hospitality Management.
3. Request two professional references - Ask your referees to send letters of reference directly to the HR Manager (using email [hr@svgcc.vc](mailto:hr@svgcc.vc)) without waiting to be contacted by the College.

**CLOSING DATE for receipt of applications is Friday July 19<sup>th</sup>, 2024.**