



# ST. VINCENT AND THE GRENADINES COMMUNITY COLLEGE



## Job Opportunities - Lecturers

The **SVGCC** is seeking to recruit qualified and innovative individuals to deliver instruction in various subject areas for the 2025/2026 academic year as **Adjunct and Full-time Lecturers**. The specific fields of interest are:

### DIVISION OF ARTS, SCIENCES AND GENERAL STUDIES

- Sociology
- Computer Science/Information Technology
- Graphics Design (Adjunct, Semester I)
- Business Law (Adjunct, Semester I)

### DIVISION OF TECHNICAL AND VOCATIONAL EDUCATION

- Communication Studies
- Entrepreneurship
- Computer Science

### SUMMARY OF DUTIES & RESPONSIBILITIES:

- Deliver high standards of teaching and learning to students in accordance with requirements and standards provided by the department and the relevant course syllabus;
- Monitor and assess learners based on industry standards, and in accordance with course and examination requirements;
- Support the coordination, planning, and delivery of pastoral and tutorial provision for students.

### QUALIFICATIONS AND EXPERIENCE

**Full-time Lecturers** should meet one of the following sets of criteria:

#### **Criteria 1:**

- A Bachelor's degree in the area of instruction or a closely related field;
- At least five (5) years of teaching experience at the tertiary level or other relevant professional experience.

OR

#### **Criteria 2:**

- A Master's degree in the area of instruction or a closely related field;
- At least three (3) years of teaching experience at the tertiary level or other relevant professional experience.

**Adjunct Lecturers** should have:

- A Bachelor's degree in the area of instruction or a closely related field;
- Relevant experience working or lecturing in that field.

### WHO SHOULD APPLY?

We would love to have you on board if you:

- Are suitably qualified for the position of choice
- Are passionate, enthusiastic, creative, and committed to excellence;
- Can work independently while being committed to achieving team and organisational goals;
- Are teachable and have a high regard for integrity and accountability;
- Pursue lifelong learning and encourage others to do so.



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## **APPLICATION PROCESS**

1. Gather the following documents as part of your application:
  - Cover Letter
  - A recent Curriculum Vitae
  - Academic Transcripts
  - Copies of academic certificates
2. Submit your application via email to [hr@svgcc.vc](mailto:hr@svgcc.vc), with the subject title – Job Application: (Position being applied for; Division). E.g. - Job Application: (Lecturer, Sociology).
3. Request two professional references - Ask your referees to send letters of reference directly to the HR Manager (using email [hr@svgcc.vc](mailto:hr@svgcc.vc)) without waiting to be contacted by the College.

**CLOSING DATE for receipt of applications: Sunday, June 22nd, 2025**