**Job Opportunities – Instructors/Lecturers (Adjunct)**

The St. Vincent and the Grenadines Community College (SVGCC) is seeking to recruit qualified and innovative individuals to deliver instruction in various subject areas for the 2025/2026 academic year as **Adjunct Instructors or Lecturers**. The specific fields of interest are:

**DIVISION OF TECHNICAL AND VOCATIONAL EDUCATION**

* Computer Applications - 5 hours/week
* Stock Inventory Control Systems and Storekeeping - 5 hours/week

**SUMMARY OF DUTIES & RESPONSIBILITIES:**

* Deliver high standards of teaching and learning to students in accordance with requirements and standards provided by the department and the relevant course syllabus;
* Monitor and assess learners based on industry standards, and in accordance with course and examination requirements;
* Support the coordination, planning, and delivery of pastoral and tutorial provision for students.

**QUALIFICATIONS AND EXPERIENCE:**

**Adjunct Instructors** should have:

* An Associate Degree in the area of instruction;
* Relevant experience of working in that field.

**Adjunct Lecturers** should have:

* A Bachelor’s Degree in the area of instruction or a closely related field;

**WHO SHOULD APPLY:**

We would love to have you on board if you:

* Are suitably qualified for the position of choice;
* Are passionate, enthusiastic, creative, and committed to excellence;
* Can work independently while being committed to achieving team and organisational goals;
* Are teachable and have a high regard for integrity and accountability;
* Pursue lifelong learning and encourage others to do so.

**APPLICATION PROCESS**

1. Gather the following documents as part of your application:
	* Cover Letter
	* A recent Curriculum Vitae
	* Academic Transcripts
	* NAB (National Accreditation Board) certified copies of your academic certificates. While you await the certified documents, please forward uncertified copies of your Certificates and/or a copy of an unofficial transcript for your degree.
2. Submit your application via email to hr@svgcc.vc, with the subject title – Job Application: (Position being applied for). E.g. - Job Application: (Lecturer, Computer Applications).
3. Request two professional references - Ask your referees to send letters of reference directly to the HR Manager (using email hr@svgcc.vc) without waiting to be contacted by the College.

**CLOSING DATE for receipt of applications is Tuesday, July 29th, 2025.**